



CITY OF NOVATO
PARKS & RECREATION

**Recreation, Cultural and Community Services Advisory
Commission**

Meeting Minutes

COUNCIL CHAMBERS
901 SHERMAN AVENUE
NOVATO, CA 94945

Thursday, July 9, 2020 - 7:00 PM

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Bentley at 7:05 PM.

Commissioners present: Dennis Bentley, Suzanne Brown Crow, Patrick Giambalvo, Erin Lacey, Betsy Ricketts, Nancy Weber

Commissioner Rene Pouteau arrived at approximately 7:10 PM.

Commissioners absent: None

Staff: Assistant City Manager Jessica Deakyne, Deputy Director Kevin Conklin, Recreation Services Manager Liz Tran, Recreation Supervisor Katie Gauntlett, Management Analyst Amanda Estrada

B. APPROVAL OF FINAL AGENDA

COMMISSION ACTION: Upon motion by Commissioner Brown Crow and seconded by Commissioner Weber, the Commission voted 7-0-0-0 to approve the Final Agenda.

AYES: Bentley, Brown Crow, Giambalvo, Lacey, Pouteau, Ricketts, Weber

NOES: None

ABSTAIN: None

ABSENT: None

Motion carried.

C. PUBLIC COMMENT

None

D. CONSENT ITEM

D.1. Approve the meeting minutes of November 14, 2019

COMMISSION ACTION: Upon motion by Commissioner Weber and seconded by Commissioner Brown Crow, the Commission voted 5-0-2-0 to approve the Minutes of November 14, 2019.

AYES: Bentley, Brown Crow, Giambalvo, Pouteau, Weber

NOES: None

ABSTAIN: Lacey, Ricketts

ABSENT: None

Motion carried.

E. UNFINISHED AND OTHER BUSINESS

None

F. GENERAL BUSINESS

F.1. Election of Chair and Vice Chair

M/S Weber/Ricketts to appoint Commissioner Brown Crow as Chair.

Commission Action: Vote to appoint: Ayes: 7; Noes: 0; Abstain: 0; Absent: 0

Motion Carried.

M/S Brown Crow/Bentley to appoint Commissioner Pouteau as Vice Chair.

Commission Action: Vote to appoint: Ayes: 7; Noes: 0; Abstain: 0; Absent: 0

Motion Carried.

F.2. Receive presentation by Recreation Supervisor, Katie Gauntlett.

Katie Gauntlett's presentation included information about the PRCS summer camp offering modifications and new protocols in place to stay in line with the County of Marin Health and Human Services Guidelines while providing childcare. Also mentioned were the free virtual magic shows and virtual story time events that took place in March, April and May. The department also executed a varied social media campaign called #NovatoFUNatHome which offered hundreds of craft, movement and educational ideas for the community sheltering at home.

F.3. Receive Presentation by Deputy Director, Kevin Conklin on the Hill Project.

Kevin Conklin's presentation included photos of the Hill Central Hub Project that is nearing completion. Facilities pictured included the oversized synthetic turf field,

bocce ball courts and pickleball courts. Ribbon cutting date was reported to be still TBD, based on the State and County's COVID-19 restrictions.

G. COMMITTEE AND LIAISON REPORTS

G.1. Deputy Director and Staff Updates

G.2. Commissioner Reports

Requests for future agenda items include update on Lieb Property, options for internally running Hamilton Pool, ribbon cutting for Hill project.

H. ADJOURNMENT

The Commission adjourned the meeting at 8:33PM

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the RCCS Commission meeting of September 17, 2020.

/ Ronele Schaefer /

Ronele Schaefer, Recreation Supervisor