

CITY COUNCIL OF THE CITY OF NOVATO

RESOLUTION NO. 2021-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NOVATO RESCINDING, AMENDING AND RESTATING RESOLUTION 2021-004 TO INCREASE THE MEMBERSHIP OF THE RECREATION, CULTURAL AND COMMUNITY SERVICES COMMISSION FROM 7 MEMBERS TO UP TO 9 MEMBERS

WHEREAS, since its incorporation in 1960, the City of Novato has established numerous advisory commissions and committees to advise and assist the operation of many city services; and

WHEREAS, as the City and Community have grown and evolved, the range of services and programs provided by the City to its residents, as well as the duties and functions of various departments of the City, have also changed accordingly; and

WHEREAS, in 2006 the City Council began an intensive Strategic Planning process that clearly defined the Mission, Vision, Core Values and Three-Year Goals of the City; and

WHEREAS, among the City Council's goals was to increase organizational effectiveness and efficiency, and improve communication and responsiveness to the public; and

WHEREAS, a specific objective of its goal to increase organizational effectiveness and efficiency was to evaluate its boards, committees and commissions to determine their role and purpose, their need and composition, and how they interact with the City Council; and

WHEREAS, the City Council met regularly to implement its strategic planning goals and objectives, and on May 14, 2007 conducted a full day workshop to address the specific objective of considering the status of, and recommended changes to, the structure, purpose, function, and composition of its committees and commissions, and as a result of that process directed staff to develop the documents necessary to modify existing commissions and committees; and

WHEREAS, on May 22, 2007, the City Council adopted Resolution 64-07 establishing a Recreation, Cultural and Community Services Advisory Commission of seven members; and

WHEREAS, on January 26, 2021 the City Council adopted Resolution 2021-004 rescinding and restating Resolution 64-07 to stagger the expiration of seats of the Recreation, Cultural and Community Services Commission to alternating years; and

WHEREAS, on April 27, 2021, the City Council indicated the desire to increase the membership of the Recreation, Cultural and Community Services Advisory Commission from seven member to up to nine members.

NOW, THEREFORE, BE IT RESOLVED, that Resolution 2021-004 be rescinded and restated in its entirety to read as follows:

1. Created and Defined.

The Novato Recreation, Cultural, and Community Services Advisory Commission is created and established. The Term "Commission" shall refer to the Recreation, Cultural, and Community Services Advisory Commission.

2. Focus of Commission.

The focus of the Commission is quality of life for Novato residents.

3. Function and Purpose.

To Advise the City Council on all matters relating to practices and policies of the Parks, Recreation, and Community Services Department:

- \* Cultural and Civic Arts
- \* Recreational Programs, Activities, Services, Events
- \* Cultural Programs, Activities, Services, Events
- \* Recreational and Cultural Facility Needs
- \* Capital Improvement Program for Parks, Facilities
- \* Park Acquisition, Planning, Development, Renovation
- \* Open Space Acquisition, Use, Management
- \* Multi-Cultural Activities, Events, Issues, Programs
- \* Public Art Policies and Procedures
- \* Program and Facility partnerships public/private/nonprofit
- \* Facility fees and Use Policies
- \* In-lieu fees for Parks and Art
- \* Diversity in Community
- \* Community Strategic Plan and General Plan Composition

4. Number of Members and Appointment Procedure

There shall be up to nine members appointed to the Commission. Six members of the Commission shall be residents of the City of Novato. Three members may live within the three zip code areas designated for Novato.

Two high school members may serve as Ex-Officio members if applications are received. No member may be a City Councilmember, officer or employee of the City. Members of the Commission shall serve with no compensation.

Applications for the Commission shall be submitted to the City Clerk. Applicants will be interviewed and appointed by the City Council and terms will be two years in length.

5. Removal from Office

Any Commissioner may be removed pursuant to the City Council's Policy Manual.

6. Officers

The Commission shall select one of its members as chairperson and one as Vice Chairperson, who shall each hold office for one year and until their successors are elected. Not officer shall be eligible to succeed himself or herself immediately or within three years.

7. Meetings

The Commission shall establish a regular time and place of meeting. Special meetings shall be called in accordance with State law.


The majority of appointed members shall constitute a quorum for the transaction of business.

All meetings shall be open to the public in accordance with the Brown Act, and shall be conducted in accordance with all applicable state and local laws.


\* \* \* \* \*

I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the City Council of the City of Novato, Marin County, California, at a meeting thereof, held on the 11<sup>th</sup> day of May, 2021, by the following vote, to wit:

AYES: Councilmembers Athas, Lucan, Peele, Wernick, Eklund  
NOES: Councilmembers  
ABSTAIN: Councilmembers  
ABSENT: Councilmembers

  
\_\_\_\_\_  
City Clerk of the City of Novato

Approved as to form:

  
\_\_\_\_\_  
City Attorney of the City of Novato