



CITY OF NOVATO
PARKS & RECREATION

**Recreation, Cultural and Community Services Advisory Commission
Agenda**

Thursday, January 13, 2022 - 7:00 PM

Teleconference Only

Chair
Betsy Ricketts

Vice Chair
Erin Lacey

Members
**Dennis Bentley, Suzanne Crow, Ericka Erickson, Jessica Fernandes-Miller, Patrick Giambalvo,
René Pouteau, Nancy Weber**

Staff Liaison
Katie Gauntlett

The Recreation, Cultural and Community Services Advisory Commission welcomes you to attend its meetings which are regularly scheduled the second Thursday of odd months. Your interest is encouraged and appreciated.

Pursuant to the provisions of Assembly Bill 361, this meeting will be held by teleconference only.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Recreation, Cultural and Community Services Advisory Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to prcs@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.

Closed Captions

Live closed captions are available. To access closed captions during the meeting, click on the CC icon available through Zoom.

Spoken public comments will be accepted through the Zoom meeting platform and via telephone. To address the Council orally, please read and follow the following instructions carefully:

1. Join the meeting at: <https://tinyurl.com/2p8wx5ju>

or

Join at [Zoom.com](https://zoom.us)

Meeting ID: 865 9740 2954

Password: 1960

Should the links above not work, please go to www.novato.org/agendas for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Chair calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
 - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - d. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.
2. Join the meeting via telephone by calling **(669) 900-6833**.

Meeting ID: 865 9740 2954

Password: 1960

- a. When the Chair calls for public comment on the item on which you wish to speak, **press *9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

All members of the public, who are present at the meeting, wishing to address the Recreation, Cultural and Community Services Commission are requested to submit a speaker card in advance to the Staff Liaison. (Please remember that all comment cards are PUBLIC RECORDS). The Chair will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Chair will recognize persons from the audience who wish to address the Board, Committee, Commission on a particular agenda item at the time that item is considered.

All members of the public, who are calling in, please adhere to the instructions above.

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Board, Committee, Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEM

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Commissioner may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1. Approve the Meeting Minutes from November 11, 2021

E. UNFINISHED AND OTHER BUSINESS

F. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Recreation, Cultural and Community Services Commission. They will be enacted upon by a separate vote.

F.1. Discuss and provide direction on unveiling event for new murals at the Museum of the American Indian located at Miwok Park in collaboration with the Multicultural Advisory Commission

F.2. Receive staff recommendation and discuss next steps for proposed Naming and Sponsorship Opportunities

G. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting.

G.1. Staff Updates

G.2. Commissioner Reports

H. ADJOURNMENT

Materials, that are submitted to members of the Commission after the distribution of the meeting's agenda packet will be available upon request. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.

AFFIDAVIT OF POSTING

I, Drew Bendickson, certify that on the Thursday before the Recreation, Cultural and Community Services Advisory Commission meeting of January 13, 2022 the agenda was posted on the City Community Service Board at 922 Machin and on the City's website at novato.org in Novato, California.

/ Drew Bendickson /

Drew Bendickson, Senior Management Analyst



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CITY OF NOVATO
PARKS & RECREATION

Recreation, Cultural and Community Services Advisory Commission

MEETING

DRAFT Minutes

Thursday, November 11, 2021 - 7:00 PM

Teleconference Only

A. CALL TO ORDER AND ROLL

The meeting was called to order by Chair Ricketts at 7:04 P.M.

Commissioners Present: Dennis Bentley, Suzanne Crow, Patrick Giambalvo, Nancy Weber, Vice Chair Erin Lacey, Chair Betsy Ricketts

Commissioners Absent: Ericka Erickson, Jessica Fernandes-Miller, René Pouteau

Staff Present: Deputy Director of Parks Recreation and Community Services Katie Gauntlett, Sustainability Coordinator Gretchen Schubeck, Senior Office Assistant Jean Holzgang de Buren

B. APPROVAL OF FINAL AGENDA

Commission Action: Upon motion by Commissioner Bentley and seconded by Vice Chair Lacey, the Commission voted 6-0-0-3 to approve the final agenda with the change of the dollar amount in section F.1. from \$1,600 to \$1,601.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Ricketts

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

C. PUBLIC COMMENT

None

D. CONSENT ITEMS

D.1. Approve the Meeting Minutes from September 9, 2021

Commission Action: Upon motion by Commissioner Crow and seconded by Commissioner Bentley, the Commission voted 6-0-0-3 to approve the September 9, 2021 Meeting Minutes.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Rickets

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

E. UNFINISHED AND OTHER BUSINESS

None

F. GENERAL BUSINESS

F.1. Consider making a recommendation to Novato City Council to allocate \$1,601 from the Public Art Fund to support implementation of three murals at the Museum of the American Indian located at Miwok Park.

Victoria Canby from the Museum of the American Indian presented information about the three proposed murals on the exterior of the museum building. Each mural will be inclusive to all indigenous people throughout the Americas and serve as a teaching tool to the community. The Commission expressed excitement and support for the project.

Commission Action:

Upon motion by Commissioner Weber and seconded by Commissioner Crow, the Commission voted 6-0-0-3 to recommend that the Novato City Council allocate \$1,601 from the Public Art Fund to support implementation of three murals at the Museum of the American Indian.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Rickets

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

F.2. Receive an update on the Community Garden from Public Works Associate Engineer Petr Skala, Sustainability Coordinator Gretchen Schubeck, and Deputy Director PRCS Katie Gauntlett

Sustainability Coordinator Schubeck presented historical perspective of the development of the community garden and presented the current timeline for the project and implementation in 2022.

F.3. Receive an update from the Ad Hoc Committee for Naming and Sponsorship Opportunities.

Commissioners discussed the Ad Hoc Committee's research up to this point. Deputy Director Gauntlett suggested reviewing the Ad Hoc Committee's work in the new year due to staff changes and refocus the project.

G. COMMITTEE AND LIASION REPORTS

G.1. Staff Updates

Deputy Director Gauntlett shared an update PRCS fall events including the success of two outdoor movies with more than 200 guests in attendance, the return of the annual Magic Show at the Margaret Todd Senior Center, and the addition of a children's concert at Pioneer Park. Additionally, the Novato Gymnastics Center's enrollment is back up to more than 600 participants, youth boys basketball has started in partnership with North Bay Basketball Academy and the girls basketball league starts in December.

Upcoming winter events include the Holiday Crafts Faire, the Holiday Card Drive, Letters to Santa, Morning with Santa, and the Gingerbread Build.

The Winter/Spring Activity Guide will be released on December 7th which will include programming from December-May of 2022.

Deputy Director Gauntlett shared that the City is still a part of the COVID Outbreak Prevention and Response Committee and is hosting two different testing centers, which are located at the Novato Gymnastics Center and at the City Administration Building.

A recreation coordinator was hired, and recruitment is underway for a senior management analyst.

G.2. Commissioner Reports

None

H. ADJOURNMENT

The meeting was adjourned at 8:20 PM

The next RCCS meeting is on January 13, 2022.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the RCCS Commission meeting of _____.

/ Jean Holzgang de Buren /
Jean Holzgang de Buren, Senior Office Assistant