



CITY OF NOVATO
PARKS & RECREATION

Recreation, Cultural and Community Services Advisory Commission

Meeting Minutes

Thursday, November 11, 2021 - 7:00 PM

Teleconference Only

A. CALL TO ORDER AND ROLL

The meeting was called to order by Chair Ricketts at 7:04 P.M.

Commissioners Present: Dennis Bentley, Suzanne Crow, Patrick Giambalvo, Nancy Weber, Vice Chair Erin Lacey, Chair Betsy Ricketts

Commissioners Absent: Ericka Erickson, Jessica Fernandes-Miller, René Pouteau

Staff Present: Deputy Director of Parks Recreation and Community Services Katie Gauntlett, Sustainability Coordinator Gretchen Schubeck, Senior Office Assistant Jean Holzgang de Buren

B. APPROVAL OF FINAL AGENDA

Commission Action: Upon motion by Commissioner Bentley and seconded by Vice Chair Lacey, the Commission voted 6-0-0-3 to approve the final agenda with the change of the dollar amount in section F.1. from \$1,600 to \$1,601.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Ricketts

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

C. PUBLIC COMMENT

None

D. CONSENT ITEMS

D.1. Approve the Meeting Minutes from September 9, 2021

Commission Action: Upon motion by Commissioner Crow and seconded by Commissioner Bentley, the Commission voted 6-0-0-3 to approve the September 9, 2021 Meeting Minutes.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Ricketts

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

E. UNFINISHED AND OTHER BUSINESS

None

F. GENERAL BUSINESS

F.1. Consider making a recommendation to Novato City Council to allocate \$1,601 from the Public Art Fund to support implementation of three murals at the Museum of the American Indian located at Miwok Park.

Victoria Canby from the Museum of the American Indian presented information about the three proposed murals on the exterior of the museum building. Each mural will be inclusive to all indigenous people throughout the Americas and serve as a teaching tool to the community. The Commission expressed excitement and support for the project.

Commission Action:

Upon motion by Commissioner Weber and seconded by Commissioner Crow, the Commission voted 6-0-0-3 to recommend that the Novato City Council allocate \$1,601 from the Public Art Fund to support implementation of three murals at the Museum of the American Indian.

Ayes: Bentley, Crow, Giambalvo, Weber, Lacey, Ricketts

Noes: None

Abstain: None

Absent: Erickson, Fernandes-Miller, Pouteau

Motion Carried

F.2. Receive an update on the Community Garden from Public Works Associate Engineer Petr Skala, Sustainability Coordinator Gretchen Schubeck, and Deputy Director PRCS Katie Gauntlett

Sustainability Coordinator Schubeck presented historical perspective of the development of the community garden and presented the current timeline for the project and implementation in 2022.

F.3. Receive an update from the Ad Hoc Committee for Naming and Sponsorship Opportunities.

Commissioners discussed the Ad Hoc Committee's research up to this point. Deputy Director Gauntlett suggested reviewing the Ad Hoc Committee's work in the new year due to staff changes and refocus the project.

G. COMMITTEE AND LIASION REPORTS

G.1. Staff Updates

Deputy Director Gauntlett shared an update PRCS fall events including the success of two outdoor movies with more than 200 guests in attendance, the return of the annual Magic Show at the Margaret Todd Senior Center, and the addition of a children's concert at Pioneer Park. Additionally, the Novato Gymnastics Center's enrollment is back up to more than 600 participants, youth boys basketball has started in partnership with North Bay Basketball Academy and the girls basketball league starts in December.

Upcoming winter events include the Holiday Crafts Faire, the Holiday Card Drive, Letters to Santa, Morning with Santa, and the Gingerbread Build.

The Winter/Spring Activity Guide will be released on December 7th, which will include programming from December-May of 2022.

Deputy Director Gauntlett shared that the City is still a part of the COVID Outbreak Prevention and Response Committee and is hosting two different testing centers, which are located at the Novato Gymnastics Center and at the City Administration Building.

A recreation coordinator was hired, and recruitment is underway for a senior management analyst.

G.2.

Commissioner Reports

None

H. ADJOURNMENT

The meeting was adjourned at 8:20 PM

The next RCCS meeting is on January 13, 2022.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the RCCS Commission meeting of January 13, 2022.

/ Jean Holzgang de Buren /

Jean Holzgang de Buren, Senior Office Assistant