

# City of Novato

## RENTAL RATES AND CHARGES FOR INDOOR FACILITIES

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| All fees are hourly unless noted otherwise.  |
| All applications will be subject to a \$25 processing fee due at time of application.  |
| Cancellation fee - Refund of rental fee minus application fee, unless noted otherwise.   |
| Lost key/key card fee - \$20   |
| Park Maintenance Fee is \$200 per day, and is charged only if additional maintenance is requested in advance by renter, or required as a condition of use by the City. |
| Fees listed are based on Novato residency. Non-residents will be charged an additional 10%.  |

| Facility Description   | Community Service  | Private | Commercial |
|--|--|---------|------------|
| <b>1 Hill Community Room (2-hour minimum)</b>                              |  |         |            |
| a) Novato Based Group  | \$21   | \$50    | \$68       |
| b) Outside Novato Based Group  | \$39   | \$57    | \$68       |
| c) Custodian Fees - For Actual Time Required Per Event (per hour)          | \$45   | \$45    | \$45       |
| d) Building Attendant Fees - For Actual Time Required Per Event (per hour) | \$28   | \$28    | \$28       |
| e) Deposit (Refundable) - Flat Amount                                      | \$425  | \$425   | \$425      |
| f) Key Deposit (Refundable) - Flat Amount per Key                          | \$20   | \$20    | \$20       |
| g) Cancellation Fee  | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |

| Facility Description   | Community Service  | Private | Commercial |
|--|--|---------|------------|
| <b>2 Downtown Recreation Center (2-hour minimum)</b>                       |  |         |            |
| a) Recreation Room   | \$34   | \$50    | \$68       |
| b) Multi-Purpose Room  | \$40   | \$61    | \$81       |
| c) Pocket Park   | \$43   | \$64    | \$85       |
| d) Entire Building   | \$73   | \$112   | \$146      |
| e) Custodian Fees - For Actual Time Required Per Event (per hour)          | \$45   | \$45    | \$45       |
| f) Building Attendant Fees - For Actual Time Required Per Event (per hour) | \$28   | \$28    | \$28       |
| g) Deposit (Refundable) - Flat Amount                                      | \$425  | \$425   | \$425      |
| h) Cancellation Fee  | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |

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| Facility Description   | Community Service  | Private | Commercial |
|--|--|---------|------------|
| <b>3 Hamilton Community Center (2-hour minimum)</b>                            |  |         |            |
| a) Hamilton Dance Studio Performance Use                                       | \$45   | \$68    | \$90       |
| b) Hamilton Dance Studio Rehearsal Time for Performances Only                  | \$23   | \$34    | \$45       |
| c) Classroom Use: Dance Studio, Hamilton Art Studio, Bay Room, Recreation Room | \$39   | \$60    | \$79       |
| d) Meeting Room (Small)  | \$25   | \$37    | \$49       |
| e) West Wing Auditorium  | \$57   | \$84    | \$112      |
| f) Custodian Fees - For Actual Time Required Per Event (per hour)              | \$45   | \$45    | \$45       |
| g) Building Attendant Fees - For Actual Time Required Per Event (per hour)     | \$28   | \$28    | \$28       |
| h) Deposit (Refundable) - Flat Amount  | \$425  | \$425   | \$425      |
| i) Cancellation Fee  | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |

# City of Novato

## RENTAL RATES AND CHARGES FOR MARGARET TODD SENIOR CENTER

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| Lost key/key card fee - \$20   |
| Park Maintenance Fee is \$200 per day, and is charged only if additional maintenance is requested in advance by renter, or required as a condition of use by the City. |
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| A Senior Group is defined as 50% or more members who are 50 years and older.<br>Senior Group rates are only available during core hours: Monday - Friday, 8:30 a.m. to 5:00 p.m. |
| Community Service, Private, and Commercial categories receive a \$20 per hour discount for Monday - Friday day use (9 a.m. - 4 p.m.) during regular operating hours              |

| Facility Description   | Community Service   | Private | Commercial | Senior Groups |
|--|---|---------|------------|---------------|
| <b>Margaret Todd Senior Center<br/>(2-hour minimum rental)</b> |   |         |            |               |
| 1 Full Auditorium with kitchen and lobby<br>(A - C + L)        | \$178   | \$232   | \$281      | \$81          |
| 2 Full Auditorium with kitchen<br>(A - C)                      | \$161   | \$206   | \$247      | \$70          |
| 3 Full Auditorium<br>(A + B)                                   | \$148   | \$188   | \$221      | \$64          |
| 4 Partial Auditorium with kitchen<br>(A + C)                   | \$148   | \$188   | \$221      | \$64          |
| 5 Partial Auditorium<br>(A)                                    | \$132   | \$162   | \$187      | \$54          |
| 6 Meeting Room 1 (Small)                                       | \$64  | \$79    | \$95       | \$26          |
| 7 Meeting Room 3 (Large)                                       | \$72  | \$90    | \$108      | \$29          |
| 8 Crafts Room  | \$72  | \$90    | \$108      | \$29          |
| 9 Card Room  | \$64  | \$79    | \$95       | \$26          |
| 10 Kitchen Only  | \$23  | \$31    | \$39       | \$13          |
| 11 Deposit (Refundable) - Flat Amount                          | \$425   | \$425   | \$425      | \$425         |
| 12 Cancellation Fee  | Less than 20 days before date of event will result in forfeiture of 50% of the deposit as a processing fee. |         |            |               |
| 13 Custodial and Building Attendant                            | Costs included in the hourly room rate, where required.   |         |            |               |

A = stage + wood floor banquet room, B = rear carpeted nutrition site, C = Kitchen

# City of Novato

## RENTAL RATES AND CHARGES FOR CIVIC CENTER

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| Facility Description   | Community Service  | Private | Commercial |
|--|--|---------|------------|
| <b>1 City Hall Facilities (2-hour minimum)<br/>Friday - Sunday Use</b> |  |         |            |
| a) Novato City Hall Chamber, Prep, Lobby                               | \$169  | \$253   | \$337      |
| b) City Hall and Outdoor Patio   | \$225  | \$337   | \$450      |
| c) City Hall, Outdoor Patio, and Novato City Green                     | \$253  | \$380   | \$507      |
| d) City Green Only   | \$28   | \$43    | \$57       |
| e) Deposit (Refundable) - Flat Amount                                  | \$425  | \$425   | \$425      |
| f) Custodial and Building Attendant                                    | Costs included in the hourly room rate, where required.  |         |            |
| g) Cancellation Fee  | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |

| Facility Description   | Community Service  | Private | Commercial |
|--|--|---------|------------|
| <b>2 City Hall Facilities (2-hour minimum)<br/>Monday - Thursday Use</b> |  |         |            |
| a) Novato City Hall Chamber, Prep, Lobby                                 | \$112  | \$169   | \$225      |
| b) City Hall and Outdoor Patio   | \$141  | \$239   | \$282      |
| c) City Hall, Outdoor Patio, and Novato City Green                       | \$169  | \$253   | \$337      |
| d) City Green Only   | \$28   | \$43    | \$57       |
| e) Deposit (Refundable) - Flat Amount                                    | \$425  | \$425   | \$425      |
| f) Custodial and Building Attendant                                      | Costs included in the hourly room rate, where required.  |         |            |
| g) Cancellation Fee  | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |

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| Facility Description  | Community Service  | Private | Commercial |
|---|--|---------|------------|
| <b>3 Civic Center Plaza (2-hour minimum)<br/>Saturday - Sunday Use Only</b> |  |         |            |
| a) Novato Civic Plaza (City Green and Flex Hardscape)                       | \$57   | \$84    | \$112      |
| b) Deposit (Refundable) - Flat Amount                                       | \$425  | \$425   | \$425      |
| c) Custodial and Building Attendant   | Costs included in the hourly room rate, where required.  |         |            |
| d) Cancellation Fee   | Less than 20 days before the date of rental will result in forfeiture of 50% of the deposit as a processing fee. |         |            |