

Do I Need a Separate Building Permit to Remove & Replace My Existing Rooftop Solar When Performing A Reroof?

Yes, the removal and replacement or re-installation of existing solar array(s) due to a reroof project requires a separate building permit. §CRC 105.1

When a reroofing project is identified as having an existing rooftop solar installed, the **reroofing permit** will not be issued until a separate building permit has been issued for the removal and replacement of the existing rooftop solar.

When it is confirmed that reroof project has a rooftop solar system installed then two building permits will be required for that reroof project:

- A reroof permit issued to a C39 licensee, a licensed roofing contractor.
&
- An electrical permit for the removal and replacement of an existing rooftop solar issued to a general contractor holding a C10 license, a licensed electrician (C10) or a solar contractor (C46) or a [General Contractor \(B\)](#).

What is Required for a Permit to Remove and Replace (re-install) My Existing Rooftop Solar?

- Submit a permit application and waste management form to the Permit Center via permitcenter@novato.org.
- The permit application should state the description of work as “remove and replace solar due to reroof” and should include a reference to the reroof permit number (example: B2024-0000).
- The permit application needs to be accompanied by a plan sheet showing the layout of the array and required pathways and setbacks. Alternatively, a satellite image or photograph showing the existing array, roof plane, and pathways and setbacks will be acceptable. See examples below:

Project Information:
123 Main St, Novato CA
Joe Homeowner

Scope of Work Statement:
Remove and replace solar due to reroof; refer
reroof permit B2024-0000.



Code Compliance:
All construction, regardless of details on plans, shall comply with the 2022 California Residential Code, 2022 California Building Code, 2022 California Mechanical Code, 2022 California Electrical Code, 2022 California Plumbing Code, 2022 California Energy Code, 2022 CALGreen Building Code, City of Novato Municipal Code.

Project Data:
Occupancy Type: R3, VB
No Fire Sprinklers

Designer:
Sample Electrician
Sample Date