



# PROPERTY OWNER AUTHORIZATION FORM

The following Authorization Form is required to be completed by the property owner to authorize an agent or representative to submit a Planning Application on their behalf. **Planning Application(s) will not be accepted by the City of Novato for processing without the property owner's consent.**

## PROPERTY AND PROJECT INFORMATION

Property Address:		Property APN:	
Property Owner's Name(s):			
Property Owner's Mailing Address:			
Street	City	State	Zip
Email Address:		Phone Number:	
Description of Application:			

## PROPERTY OWNER'S STATEMENT

I/we hereby certify that I/we am the owner(s) of record of the property described above and that I/we authorize the following person(s) or firm named below to act on our behalf for the project described above as authorized below in the AUTHORIZATION TYPES section of this document. I understand that pursuant to the City of Novato Municipal Code, conditions of project approval are binding upon both the applicant and/or property owner(s). I understand that any misrepresentation of submitted data may invalidate any approvals associated with the above noted project.

## AUTHORIZED AGENT

Authorized Individual(s) / Firm Name:			
Authorized Individual(s) / Firm Mailing Address:			
Street	City	State	Zip
Email Address:		Phone Number:	

## AUTHORIZATION TYPES

Check	Authorization	Owner's Initial
<input type="checkbox"/>	File any/all documents in conjunction with the aforementioned request including signing of application forms.	
<input type="checkbox"/>	Speak on behalf and/or represent the property owner(s) at any staff and/or public meeting/hearing	
<input type="checkbox"/>	Sign any/all papers on my behalf, with the exception of the application form and/or legal documents requiring the property owner's signature.	
<input type="checkbox"/>	Other (Please Specify):	

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

*Property Owner's Signature:	Date Authorized:
*Property Owner's Signature:	Date Authorized:

\*Property owner signature must be wet-signed or signed via verifiable electronic signature.

**For more information, please contact the Planning Division at: 415-899-8989 or [planning@novato.gov](mailto:planning@novato.gov)**